

<b>Identification</b>	<b>Subject (code, title, credits)</b>	<b>ENGL 101 English Foundations 1 4KU/8ECTS</b>
	<b>Department</b>	English Language and Literature
	<b>Program (undergraduate, graduate)</b>	Undergraduate
	<b>Term</b>	Fall, 2024/2025
	<b>Instructor</b>	Laman Rafigzada
	<b>E-mail:</b>	<a href="mailto:laman.rafigzada@khazar.org">laman.rafigzada@khazar.org</a>
	<b>Phone:</b>	
	<b>Classroom/hours</b>	12
	<b>Office hours</b>	Mon: 8:30 – 15:10 Wed: 8:30 – 15:10 Fri: 8:30 – 15:10
<b>Prerequisites</b>	None	
<b>Language</b>	English	
<b>Compulsory/Elective</b>	Compulsory	
<b>Required textbooks and course materials</b>	<ul style="list-style-type: none"> <li>• Mark Foley and Diane Hall, <i>New Total English</i> (elementary), Pearson Longman, 2012.</li> <li>• Jack. C. Richards, <i>Tactics for Listening</i> ( basic), Oxford University Press, 2012.</li> <li>• Cover-to-Cover 1, Oxford University Press, 2008(optional)</li> <li>• Facts and Figures by Patricia Ackert , 2012</li> <li>• Active skills for reading 2, NGL, Neil J. Anderson, 2013</li> <li>• Tactics for Listening, Developing Oxford University Press, by Jack.C.Richards ,2010</li> <li>• Writing in Paragraphs, Dorothy E. Zemach, Carlos Islam 2011</li> </ul>	
<b>Course website</b>	Ello, Tall Tales, ESL.worksheets.com, ESL Galaxy, Breaking News English  Waygook.org /Academic English café / Online Writing Lab(OWL)	
<b>Course outline</b>	The course focuses on 4 essential language skills and contributes to their development in an integrated way. Students learn to communicate both in spoken and written forms on a variety of topics. English proficiency level of CEFR A1 – A2 is achieved.	
<b>Course objectives</b>	<p>To enable the students to:</p> <ul style="list-style-type: none"> <li>• Reading passages on various topics and understanding their meanings;</li> <li>• Developing creative thinking and imagination through extensive and intensive reading;</li> <li>• Listening to real-life dialogues and acting them out;</li> <li>• Learning new vocabulary in context;</li> <li>• Using grammar rules and developing writing skills.</li> </ul>	
<b>Learning outcomes</b>	<p>At the end of the course the students are expected to:</p> <ul style="list-style-type: none"> <li>• be able to find specific information in the reading passage;</li> <li>• demonstrate ability to identify the main idea of reading and summarize it;</li> <li>• apply learned vocabulary both in written and spoken forms;</li> <li>• talk on a variety of topics;</li> <li>• apply grammar rules learned both in spoken and written English;</li> </ul> <p>be able to write a properly formatted paragraph.</p>	

<b>Teaching methods</b>	<b>Lecture</b>		
	<b>Group discussion</b>		+
	<b>Experiential exercise</b>		
	<b>Case analysis</b>		
	<b>Simulation</b>		+
	<b>Course paper</b>		
	<b>Others</b>		+
<b>Evaluation</b>	<b>Methods</b>	<b>Date/deadlines</b>	<b>Percentage (%)</b>
	<b>Midterm exam</b>	November	<b>30</b>
	<b>Active Reading Strategy</b>	Till the final exam	<b>10</b>
	<b>Writing portfolio</b>	Till the final exam	<b>5</b>
	<b>Participation</b>	Till the final exam	<b>5</b>
	<b>Grammar Quiz</b>	Till the final exam	<b>5</b>
	<b>Speaking exam</b>	The last week of December	<b>5</b>
	<b>Activity(Debate)</b>	Till the final exam	<b>5</b>
	<b>Final exam</b>	January	<b>35</b>
	<b>Total</b>		<b>100</b>
<b>Assessment and Policy</b>	<p><b>Assessment:</b></p> <p><b>Active Reading Strategies:</b> Students are required to read intensively and extensively both updated authentic informational texts (on science, history, education, environment etc.) and narratives (fiction,drama) that focus on building attitude, language and phonetic awareness, comprehension strategies, vocabulary development, writing skills, accuracy, creativity and imagination. If successfully, students will be able to get maximal <b>10 points</b>.</p> <p><b>Writing portfolio:</b> Students are required to build portfolios that involve written tasks covered during the course. <b>Portfolio</b> evaluates students' ability to apply vocabulary gained in written form, to assess grammatical accuracy, demonstrate critical thinking and use imagination. Students are supposed to write different kinds of paragraphs throughout the semester. The teacher will evaluate all those pieces of writings and continuously students will get feedback from the teacher. If successfully, students will be able to get maximal <b>5 points</b>.</p> <p><b>Grammar Quiz</b> During the course students are required to gain some fundamental knowledge of grammar, such as Articles, Nouns(countable and uncountable), Pronouns( personal, possessive, demonstrative), Tense Forms (Present Simple, Present Continuous, Past Simple etc.), Quantifiers, Conjunctions etc. This quiz will evaluate their basic grammar knowledge based on their coursebook and the course itself. If successfully, students will be able to get maximal <b>5 points</b>.</p> <p><b>Speaking exam</b> gives instructors an opportunity to diagnose any major mistakes made by students in oral language. The exam is held at the end of the course. Face-to face interaction in oral language enables students to review the material covered during the course; build confidence to think and respond quickly; apply required vocabulary; encourage further oral proficiency; take part in the constructive exchange of ideas; communicate with two or more people on different topics and the ones related to their specific field of study. If successfully, students will be able to get maximal <b>5 points</b>.</p>		

**Class participation and activity.** The students are expected to contribute to discussions in each class, to participate in debates(debate engages students in a variety of linguistic ways. It is also highly effective for developing students critical and analytical skills) actively and to do all home assignments given by the instructor and exercises from their student’s book and workbook on time. If successfully, students will be able to get maximal **10 points**.

**Policy:**

**Attendance (Lateness):** Attendance is important. Absences can be detrimental to one’s grade due to the number of class activities (presentations and class participation) and complexity of the subject. For every three unexcused absences one (1) point will be deducted from the grade point average. More than 10 unexcused absences are excessive.Free participation is discouraged.

**Missed exams or assignments:** Advance notification should be given if the student is unable to attend a scheduled presentation or test. Full class participation and completion of assigned homework are necessary.

**Academic Dishonesty:** Any plagiarism while studying will be severely penalized, including the possibility of receiving a non-pass for the course. Reference should be given to the sources used in one’s work. However, any research paper consisting of references and citations only, without further analysis by the student, will not be acceptable either. Cheating during the tests will be penalized including the possibility of a zero mark on the test.

Topics of presentations / project papers will be pre-determined by the instructor. Free presentations / paper topics are not allowed. Presentation in cooperation with other students is allowed if pre-agreed with the instructor.

**Tentative Schedule**

Week	Date (tentative)	Topics	Textbook/assignments/reading
1		<p><b>Unit 1. Your Life</b></p> <p><i>1.1 People and places</i></p> <ul style="list-style-type: none"> <li>• Grammar: <i>to be: positive</i></li> <li>• Vocabulary: <i>Countries and nationalities</i></li> <li>• Pronunciation: <i>word stress</i></li> <li>• Speaking: <i>Where are you from?</i></li> <li>• Listening and Reading: <i>Countries and Nationalities</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p>
		<p><i>1.2 Family ties</i></p> <ul style="list-style-type: none"> <li>• Grammar: <i>possessive case, possessive adjectives,</i></li> <li>• <i>to be: questions</i></li> <li>• Vocabulary: <i>Families</i></li> <li>• Speaking: <i>Your family</i></li> <li>• Listening and Reading: <i>My Family</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p>

		<p><b>1.3 Working for a living</b></p> <ul style="list-style-type: none"> <li>• Grammar: <i>a/an, to be: negative</i></li> <li>• Vocabulary: <i>Jobs</i></li> <li>• Speaking: <i>Talking about jobs</i></li> <li>• Listening and Reading: <i>Jobs</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p>
2		<p><b>Unit 2 Routines</b></p> <p><b>2.1 Fun Club</b></p> <ul style="list-style-type: none"> <li>• Grammar: <i>Present Simple</i></li> <li>• Vocabulary: <i>Holidays</i></li> <li>• Pronunciation: <i>Word stress</i></li> <li>• Speaking: <i>Where are you from?</i></li> <li>• Listening and Reading: <i>Just an ordinary day</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p>
		<p><b>2.2 A very special job</b></p> <ul style="list-style-type: none"> <li>• Grammar: <i>Present Simple He/She</i></li> <li>• Vocabulary: <i>Verbs</i></li> <li>• Pronunciation: <i>-s endings</i></li> <li>• Speaking: <i>Describing routines</i></li> <li>• Listening and Reading: <i>Special jobs</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p>
		<p><b>2.3 Hell's kitchen, NYC</b></p> <ul style="list-style-type: none"> <li>• Grammar (<i>this, that, these, those</i>)</li> <li>• Vocabulary: <i>Adjectives (colour, opinion)</i></li> <li>• Speaking: (<i>Talking about everyday objects</i>)</li> <li>• Listening and Reading: <i>Hell's Kitchen</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p>
3		<p><b>Unit 3 Activities</b></p> <p><b>3.1 Lunchtime leisure</b></p> <ul style="list-style-type: none"> <li>• Grammar: <i>Adverbs of frequency</i></li> <li>• Vocabulary: <i>Activities</i></li> <li>• Speaking: <i>What we do in our spare time</i></li> <li>• Listening and Reading: <i>What people do in their lunch break, An online message boards</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p>
		<p><b>3.2 Can you do it?</b></p> <ul style="list-style-type: none"> <li>• Grammar: <i>Can / can't</i></li> <li>• Vocabulary: <i>Sports and games</i></li> <li>• Pronunciation: <i>can / can't</i></li> <li>• Speaking: <i>Talking about your abilities</i></li> <li>• Listening and Reading: <i>Live the dream!</i></li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p>
		<p><b>3.3 Phone fun</b></p> <ul style="list-style-type: none"> <li>• Vocabulary: <i>Numbers</i></li> <li>• Pronunciation: <i>word stress</i></li> <li>• Speaking:</li> </ul>	<p>New Total English, Mark Foley and Diane Hall</p>

		<ul style="list-style-type: none"> <li>• <i>Taking and leaving a simple phone message</i></li> <li>• Listening and Reading: <i>Mobile Crazy! / Phone messages</i></li> </ul>	Tactics for Listening, Jack.C.Richards
4		<b>Unit 4 Food</b>  <b>4.1 A world of food</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Countable &amp; uncountable nouns</i></li> <li>• Vocabulary: <i>Food</i></li> <li>• Speaking: <i>Talk about quantities</i></li> <li>• Listening and Reading: <i>Eating around the world</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
		<b>4.2 Trash tales</b> <ul style="list-style-type: none"> <li>• Grammar: <i>a/an; some &amp; any</i></li> <li>• Vocabulary: <i>Adjectives: Feelings</i></li> <li>• Speaking: <i>Talking about your diet and lifestyle</i></li> <li>• Listening and Reading: <i>A TV programme about rubbish</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
		<b>4.3 Ready to order?</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Object pronouns</i></li> <li>• Speaking: <i>Ordering food in a restaurant</i></li> <li>• Listening and Reading <i>Ordering a meal in a restaurant</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
5		<b>Unit 5 Home</b>  <b>5.1 Dream homes</b> <ul style="list-style-type: none"> <li>• Grammar: <i>there is / there are</i></li> <li>• Vocabulary: <i>Homes</i></li> <li>• Speaking: <i>Talking about your home</i></li> <li>• Listening and Reading: <i>Unusual homes for sale; Asking for details about a house</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
		<b>5.2 To have and have not</b> <ul style="list-style-type: none"> <li>• Grammar: <i>have got</i></li> <li>• Vocabulary: <i>Furniture &amp; equipment</i></li> <li>• Speaking: <i>Talking about things you have</i></li> <li>• Listening and Reading: <i>A call about insurance</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
		<b>5.3 World class</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Modifiers: very, quiet, really</i></li> <li>• Vocabulary: <i>Adjectives: places</i></li> <li>• Speaking: <i>Describing where you live</i></li> <li>• Pronunciation: <i>Main stress</i></li> <li>• Listening and Reading: <i>A gap year destination;</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards

		<i>My country</i>	
6		<b>Unit 6 City life</b> <b>6.1 Changes</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Past Simple of <b>to be</b> &amp; regular verbs</i></li> <li>• Speaking: <i>Talking about the past</i></li> <li>• Pronunciation: <i>Past Simple endings</i></li> <li>• Listening and Reading: <i>Changing buildings</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
		<b>6.2 City breaks</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Past Simple: Irregular Verbs</i></li> <li>• Speaking: <i>Describing a visit to a city</i></li> <li>• Vocabulary: <i>Places in a city, shops</i></li> <li>• Listening and Reading: <i>City break reviews</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
		<b>6.3 New citizens</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Past Simple questions &amp; negatives</i></li> <li>• Speaking: <i>Talking about past events in your life</i></li> <li>• Vocabulary: <i>Time expressions</i></li> <li>• Pronunciation: <i>Contrastive Stress</i></li> <li>• Listening and Reading: <i>Modern Cities</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
7		<b>Review session</b> <b>Midterm exam</b>	
8		<b>Unit 7 People</b> <b>7.1 Finders keepers!</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Articles</i></li> <li>• Speaking: <i>Telling a simple story</i></li> <li>• Vocabulary: <i>Phrasal verbs</i></li> <li>• Listening and Reading: <i>Girls solve a jigsaw puzzle and become rich!</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
		<b>7.2 The girl from ....</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Pronoun <b>one</b> / <b>ones</b></i></li> <li>• Speaking: <i>Describing people</i></li> <li>• Vocabulary: <i>Adjectives / People</i></li> <li>• Listening and Reading: <i>An email home / a new friend</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
		<b>Victory Day</b>	
9		<b>7.3 Special days</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Possessive pronouns</i></li> <li>• Speaking: <i>Using dates and months</i></li> <li>• Vocabulary: <i>Ordinal numbers and months</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening,

		<ul style="list-style-type: none"> <li>Listening and Reading: <i>Special gifts and special days / Whose gifts?</i></li> </ul>	Jack.C.Richards
		<b>Unit 8 Seasons</b> <b>8.1 Festivals around the world</b> <ul style="list-style-type: none"> <li>Grammar: <i>Present Continuous</i></li> <li>Speaking: <i>Describing what people are doing</i></li> <li>Pronunciation: <i>Sentence stress</i></li> <li>Listening and Reading: <i>Festivals around the world; Describing a picture</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
		<b>8.2 You are what you wear</b> <ul style="list-style-type: none"> <li>Grammar: <i>Position of adjectives</i></li> <li>Speaking: <i>Talking about what you wear</i></li> <li>Vocabulary: <i>Clothes</i></li> <li>Listening and Reading: <i>Street fashion</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
10		<b>8.3 Changing weather</b> <ul style="list-style-type: none"> <li>Grammar: <i>Present Simple &amp; Present Continuous</i></li> <li>Speaking: <i>Talking about the weather</i></li> <li>Vocabulary: <i>The weather</i></li> <li>Listening and Reading: <i>Extreme weather</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
		<b>Unit 9 Culture</b> <b>9.1 Making news</b> <ul style="list-style-type: none"> <li>Grammar: <i>Comparison of adjectives</i></li> <li>Speaking: <i>Making comparisons between things and people</i></li> <li>Vocabulary: <i>News sources</i></li> <li>Listening and Reading: <i>Is the Internet today's news source?</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
		<b>9.2 Movie magic</b> <ul style="list-style-type: none"> <li>Grammar: <i>Superlative adjectives</i></li> <li>Speaking: <i>Compare one thing with several others</i></li> <li>Vocabulary: <i>Films</i></li> <li>Listening and Reading: <i>A radio discussion about films, Movie madness</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
11		<b>9.3 Popular culture</b> <ul style="list-style-type: none"> <li>Grammar: <i>like/love/hate/prefer</i></li> <li>Speaking: <i>Talking about personal preferences</i></li> <li>Listening and Reading: <i>Art or vandalism? Modern art or traditional art?</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
		<b>Unit 10 Journeys</b> <b>10.1 Cycle a city</b> <ul style="list-style-type: none"> <li>Grammar: <b>-ing</b> form as noun</li> <li>Speaking: <i>Booking a train ticket</i></li> <li>Vocabulary: <i>Transport</i></li> <li>Listening and Reading: <i>Commuters around the world; Booking a</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards

		<i>train ticket</i>	
		<b>10.2 Experiences</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Present Perfect</i></li> <li>• Speaking: <i>Talking about personal experiences</i></li> <li>• Listening and Reading: <i>An adventure</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
12		<b>10.3 Adventurers!</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Present Perfect he/she/it</i></li> <li>• Speaking: <i>Other people's experiences</i></li> <li>• Vocabulary: <i>Activities</i></li> <li>• Pronunciation: <i>Long &amp; short vowels</i></li> <li>• Listening and Reading: <i>A TV chat show</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
		<b>Unit 11 Learning</b> <b>11.1 Rules of the road</b> <ul style="list-style-type: none"> <li>• Grammar: <i>can/can't, have to/don't have to</i></li> <li>• Speaking: <i>Signs and rules</i></li> <li>• Listening and Reading: <i>Traffic school, Driving in Britain, Life in America</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
		<b>11.2 Experiences of learning</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Review of wh-questions</i></li> <li>• Speaking: <i>Talking about your education</i></li> <li>• Vocabulary: <i>Schools and subjects, New Technology</i></li> <li>• Listening and Reading: <i>Schools and educational experiences Teachers together</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
13		<b>11.3 Lifelong learning</b> <ul style="list-style-type: none"> <li>• Grammar: <i>The imperative</i></li> <li>• Speaking: <i>Giving instructions</i></li> <li>• Vocabulary: <i>Education</i></li> <li>• Listening and Reading: <i>Lifelong learning, A phone call to enroll on a course</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
		<b>Unit 12 Ambitions</b> <b>12.1 One world</b> <ul style="list-style-type: none"> <li>• Grammar: <i>be going to</i></li> <li>• Speaking: <i>Talking about intentions</i></li> <li>• Vocabulary: <i>Geography, Future time</i></li> <li>• Pronunciation: <i>Sentence stress</i></li> <li>• Listening and Reading: <i>No more continents? Planning a trip</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards
		<b>12.2 Fame &amp; fortune</b> <ul style="list-style-type: none"> <li>• Grammar: <i>Infinitive of purpose</i></li> <li>• Speaking: <i>Explaining reasons for your actions</i></li> <li>• Pronunciation: <i>Rhymes</i></li> <li>• Listening and Reading: <i>Everyone wants to be famous, Fame</i></li> </ul>	New Total English, Mark Foley and Diane Hall  Tactics for Listening, Jack.C.Richards

14		<p><b>12.3 Extreme challenges</b></p> <ul style="list-style-type: none"> <li>• Grammar: <i>like &amp; would like</i></li> <li>• Speaking: <i>Likes, dislikes &amp; ambitions</i></li> <li>• Listening and Reading: <i>Charity champions</i></li> </ul> <p><b>Review session</b></p>	<p>New Total English, Mark Foley and Diane Hall</p> <p>Tactics for Listening, Jack.C.Richards</p>
15		<p><b>Speaking exam</b></p> <p><b>Final exam</b></p>	